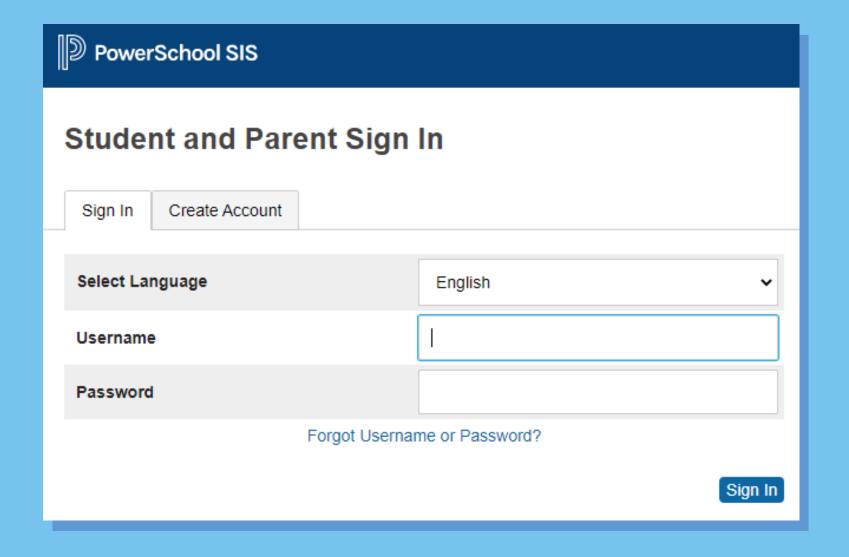
Online Guide: Change of Address





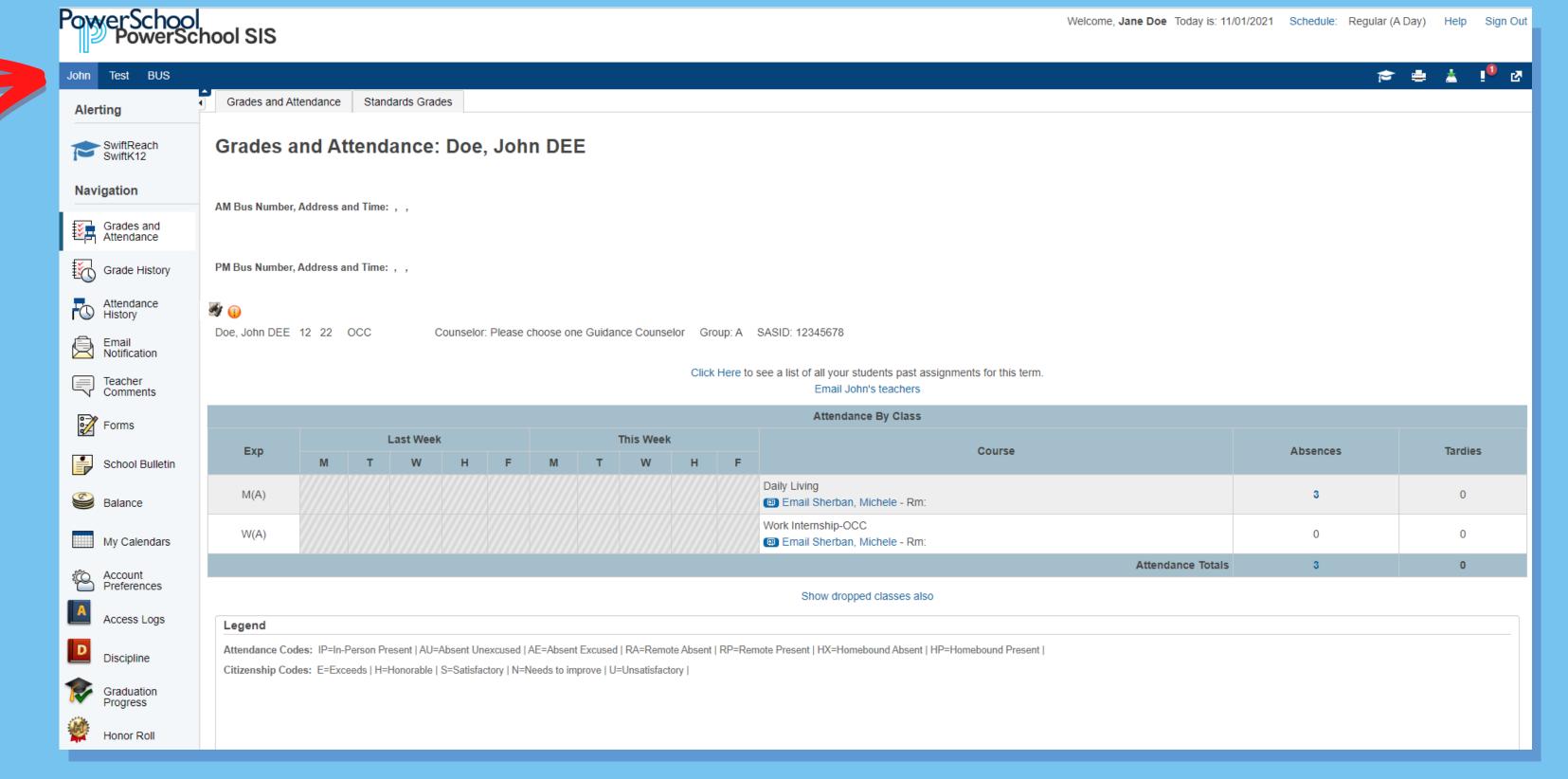
Log in to your PowerSchool Parent portal.

Click here to log in.





Once logged into your parent portal, select the student whose address you would like to update.





Navigation



Grades and Attendance



Grade History



Attendance History



Email Notification



Teacher Comments





School Bulletin



Balance



My Calendars



Account Preferences



Access Logs



Discipline



Graduation Progress



Honor Roll



Step 3 Select "Forms" on the **Navigation list**

Select "Student Address Change Form"

Orientation				
Status	Form Name	Form Description		
Submitted	Extended Contact Emergency Contact Form	Mandatory		
Submitted	2. Authorize Internet and Technology Use Policy	Mandatory		
Submitted	3. City of New Haven Department of Health Authorizations	Mandatory		
Submitted	4. Media Release Form	Mandatory		
Submitted	5. NHPS Opportunity for Educational Continuity Plan	Mandatory		
Submitted	6. Military Opt-Out Recruitment Opt-Out Grades 9-12	Optional		
Submitted	7. Directory Information Opt-Out	Optional		
pending	Student Address Change Form			



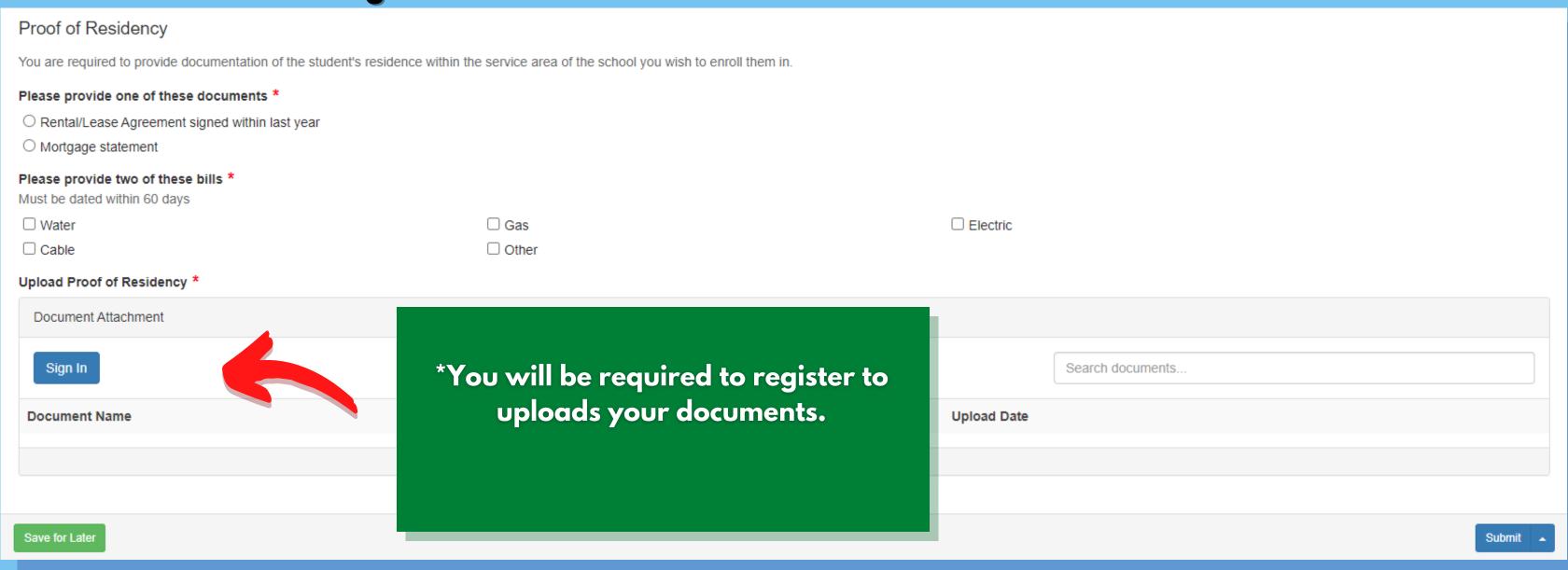


Enter your new home address. Every field with a " * " must be filled in.

Student Address Change Form						
If the address below is not correct, please make the appropriate changes and and follow the instructions below to provide the necessary proof of resendency.						
Physical Address for student BUS TEST						
Street *	Apt/Suite					
54 Meadow St, #4						
City *	State *	Zip Code *				
New Haven	CT × v	06519				
Primary Phone * 203-555-5555						
Mailing Address Copy from Physical						
Mailing Street *	Apt/Suite					
54 Meadow St						
Mailing City *	Mailing State *	Mailing Zip Code *				
New Haven	CT × v	06519				



- *Upload your new proof of residency. Only the following documents are acceptable for submission:
- 1) A dated and signed lease or mortgage statement OR
- 2) A recent home utility bill showing the name and address of the parent or guardian listed in PowerSchool.





Step 7 Once you have filled out the required fields, select "Submit".

Proof of Residency		
You are required to provide documentation of the student's residence wit	hin the service area of the school you wish to enroll them in.	
Please provide one of these documents * Rental/Lease Agreement signed within last year Mortgage statement Please provide two of these bills * Must be dated within 60 days		
□ Water □ Cable Upload Proof of Residency *	Thank You!	
Document Attachment Sign In	Thank you. Your request will be reviewed and updated upon approval.	Search documents
Document Name	OK	
Save for Later		Submit -

